



**Child Safeguarding Risk Assessment  
(of any potential harm)**

| <b>List of School Activities</b>                                   | <b>Risk Level</b> | <b>The School has identified the following Risk of Harm</b> | <b>The School has the following Procedures in place to address risk identified in this assessment</b>                                                                                                                                                                             |
|--------------------------------------------------------------------|-------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Training of school personnel in Child Protection matters           | High              | Harm not recognised or reported promptly                    | Child Safeguarding Statement & DES procedures made available to all staff<br><br>DLP& DDLP to attend PDST face to face training<br>All Staff to view Túsla training module & any other online training offered by PDST<br><br>BOM records all records of staff and board training |
| One to one teaching                                                | Med               | Harm by school personnel                                    | School policy on one to one teaching to be completed by 30 <sup>th</sup> Sept 2018<br>Open doors/ Glass in window<br>Table between teacher and pupil                                                                                                                              |
| Care of Children with special needs, including intimate care needs | High              | Harm by school personnel                                    | Policy on intimate care and toileting                                                                                                                                                                                                                                             |
| Use of toilet areas                                                | High              | Inappropriate behaviour                                     | Usage and supervision policy to be completed by 30 <sup>th</sup> Sept 2018                                                                                                                                                                                                        |
| Curricular Provision in respect of SPHE, RSE, Stay safe.           | Med               | Non-teaching of same                                        | School implements SPHE, RSE, Stay Safe in full                                                                                                                                                                                                                                    |
| LGBT Children/Pupils perceived to be LGBT                          | Low               | Bullying                                                    | Anti-Bullying Policy<br>Code of Behaviour                                                                                                                                                                                                                                         |

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|------------------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| Daily arrival and dismissal of pupils                                                    | Med               | Harm from older pupils, unknown adults on the playground                                        | Arrival and dismissal supervised by Teachers                                                                                                           |
| Managing of challenging behaviour amongst pupils, including appropriate use of restraint | High              | Injury to pupils and staff                                                                      | Restraint Policy<br>Health & Safety Policy<br>Code of Behaviour<br>Code of conduct for school personnel will be in place by 30 <sup>th</sup> Sept 2018 |
| Use of external sports coaches                                                           | Med               | Harm to pupils                                                                                  | Policy & Procedures in place<br>Garda Vetting Procedures                                                                                               |
| Students participating in work experience                                                | Low               | Harm by student                                                                                 | Work experience Policy<br>Child Safeguarding Statement.                                                                                                |
| Break time for pupils                                                                    | High              | Pupil being harmed by another pupil<br>Risk of harm due to inadequate supervision               | Anti-Bullying policy<br>Breaktime supervision policy to be completed by 30 <sup>th</sup> Sept 2018                                                     |
| Classroom teaching                                                                       | Low               | Harm by school personnel<br>Harm not being recognised                                           | School personnel required to adhere to Child Protection Procedures for Primary and Post-Primary Schools 2017                                           |
| Outdoor teaching activities                                                              | Med               | Harm due to inadequate supervision                                                              | The school will have in place procedures for outdoor teaching activities by 30 <sup>th</sup> Sept 2018                                                 |
| Sporting Activities                                                                      | Med               | Harm by a member of school personnel, a member of staff of another organisation or other person | Policy and procedures for external sports coaches<br>School has a Health and Safety Policy                                                             |
| After school use of school premises by other organisations                               | Low               | Harm by a member of staff of another organisation, by a volunteer or visitor to the school      | The school will have in place a policy and clear procedures before any other organisations are permitted to use the school premises                    |

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|------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| School outings                                             | High              | Harm due to inadequate supervision<br>Harm caused by inappropriate use of equipment | The school will have in place a policy and clear procedures for school outings by 30 <sup>th</sup> Sept 2018                                                  |
| Administration of Medicine and First Aid                   | High              | Harm caused by inappropriate use of medicine and first aid                          | The school has in place a medical policy which states procedures for administration of medicine and first aid                                                 |
| Use of toilet/changing/shower areas in schools             | High              | Harm caused by inappropriate behaviour by other pupil or school personnel           | School has a supervision policy to ensure appropriate supervision of pupils during break times, assembly etc and in respect of specific areas such as toilets |
| Annual Sports Day                                          | High              | Harm due to inadequate supervision<br>Harm caused by inappropriate use of equipment | Code of Behaviour<br>Health and Safety Policy                                                                                                                 |
| Fundraising events involving pupils                        | High              | Harm due to inadequate supervision                                                  | Code of Behaviour<br>Health and Safety                                                                                                                        |
| Use of off-site facilities for school activities           | High              | Harm due to inadequate supervision<br>Harm not being recognised by school personnel | The school will have a policy and clear procedures in place in regard to the use of off-site facilities by 30 <sup>th</sup> Sept 2018                         |
| School transport arrangements including use of bus escorts | High              | Harm due to inadequate supervision<br>Harm due to bullying                          | Code of Behaviour<br>Anti-Bullying Policy<br>School adheres to requirements of the Garda Vetting legislation                                                  |
| Use of ICT                                                 | Med               | Harm due to inadequate ICT policy<br>Harm due to inadequate supervision             | ICT Policy<br>Code of Behaviour                                                                                                                               |
| Student teachers undertaking training placement in school  | Low               | Harm due to procedures/policy not being followed by student teacher                 | The school has procedures in place in respect of Student teacher placements                                                                                   |
| Students participating in work experience in the school    | Med               | Harm due to procedures/policy not being followed by student                         | The school has procedures in place in respect of work experience in the school                                                                                |

| <b>List of School Activities</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>Risk Level</b> | <b>The School has identified the following Risk of Harm</b>         | <b>The School has the following Procedures in place to address risk identified in this assessment</b>                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Participation by pupils in religious ceremonies/ religious instruction external to the school                                                                                                                                                                                                                                                                                                                       | Med               | Harm by volunteer/ visitor                                          | School has a supervision policy to ensure appropriate supervision of pupils at all times                                                                    |
| Prevention and dealing with bullying amongst pupils                                                                                                                                                                                                                                                                                                                                                                 | High              | Harm due to bullying                                                | Anti-Bullying Policy                                                                                                                                        |
| Use of Information and Communication Technology by pupils in school                                                                                                                                                                                                                                                                                                                                                 | High              | Bullying                                                            | ICT policy<br>Anti-Bullying Policy<br>Code of Behaviour                                                                                                     |
| Use of external personnel to supplement curriculum                                                                                                                                                                                                                                                                                                                                                                  | Med               | Harm caused by volunteer/ visitor to the school                     | School adheres to requirements of the Garda Vetting legislation<br>School has a supervision policy to ensure appropriate supervision of pupils at all times |
| Care of pupils with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> <li>• Pupils from ethnic minorities/migrants</li> <li>• Members of the Traveller community</li> <li>• Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>• Pupils perceived to be LGBT</li> <li>• Pupils of minority religious faiths</li> <li>• Children in care</li> <li>• Children on CPNS</li> </ul> | High              | Harm due to bullying of pupils with specific vulnerabilities/ needs | Anti- Bullying Policy<br>Code of Behaviour                                                                                                                  |

| List of School Activities                                                                                                                                                                                                                                                                                                                                                                                                             | Risk Level | The School has identified the following Risk of Harm                                                                                                                                                 | The School has the following Procedures in place to address risk identified in this assessment                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recruitment of school personnel including - <ul style="list-style-type: none"> <li>• Teachers</li> <li>• SNA's</li> <li>• Caretaker/Secretary/Cleaners</li> <li>• Sports coaches</li> <li>• External Tutors/Guest Speakers</li> <li>• Volunteers/Parents in school activities</li> <li>• Visitors/contractors present in school during school hours</li> <li>• Visitors/contractors present during after school activities</li> </ul> | Med        | Harm not recognised or properly or promptly reported                                                                                                                                                 | Child Safeguarding Statement & DES procedures made available to all staff<br><br>Staff to view Tusla training module & any other online training offered by PDST<br><br>Vetting Procedures<br><br>Policy of Parents / Volunteers<br><br>Policy on Visiting Contractors |
| Use of Information and Communication Technology to communicate with parents/guardians/ school community such as website and clasdojo                                                                                                                                                                                                                                                                                                  | Low        | Harm caused by school personnel communicating in an inappropriate manner via social media<br>Harm caused by member of school community accessing/circulating inappropriate material via social media | ICT policy in place<br>Agreed disciplinary procedures for school personnel                                                                                                                                                                                             |
| Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.                                                                                                                                                                                                                                                                                                              | Med        | Harm due to inadequate code of behaviour                                                                                                                                                             | Adequate Code of Behaviour Policy                                                                                                                                                                                                                                      |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

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This risk assessment has been completed by the Board of Management on 7<sup>th</sup> March 2018. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_

Principal/Secretary to the Board of Management